



SUBLET SCHEME 2018

# GRADING DETAILS

## HOLIDAY HOME DETAILS

Make & model: \_\_\_\_\_ Year: \_\_\_\_\_

Size: \_\_\_\_\_ Length: \_\_\_\_\_ Width: \_\_\_\_\_

Bedrooms (Please indicate how many)

Double: \_\_\_\_\_ Twin: \_\_\_\_\_ Bunk: \_\_\_\_\_ Triple: \_\_\_\_\_ Lounge/Diner sleeping: \_\_\_\_\_

Extra heating in bedroom: YES/NO (Please delete as appropriate) Extra heating in bathroom: YES/NO (Please delete as appropriate)

Tick where applicable

Central heating  Panel heating  Decking: YES  NO  Double glazed: YES  NO  Hot tub: YES  NO

Insurance Certificate Provided  Additional 'Sublet' Insurance Cert. Provided  Safety Checks Completed

Paperwork Obtained

### OFFICE USE ONLY

Unit rejected or accepted	Date
---------------------------	------

If rejected: requirements for up to standard (TV, Microwave etc):

Comments:

Holiday Home accommodation grade: Owner ledger balance:	Caravan Number:
--	-----------------

Certification approval:

Electrical certificate expiry date	PAT expiry date	Landlord's gas test expiry date	Carbon Dioxide Alarm date checked	Fire extinguisher date checked	Smoke detector date checked

Copies of Insurance Certificates for cover of Holiday Hire received:  Date: \_\_\_\_\_

HSM SIGNATURE:	PRINT NAME:	DATE:
GENERAL MANAGER SIGNATURE:	PRINT NAME:	DATE:
DATE PUT ON HIRE:		